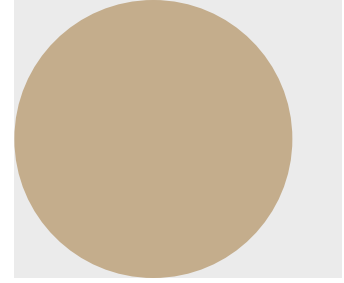


EMILY ARDEN EAKLAND

DIRECTOR OF PROGRAMS OR SIMILAR



CONTACT



(202) 641-0251



emilyarden01@gmail.com



linkedin.com/in/emilyarden

*willing to relocate

EDUCATION

Executive Program in Arts & Culture Strategy

National Arts Strategies & University of Pennsylvania
2021-2022

Bachelor of Arts

Goddard College, VT
2010-2012

Bachelor of Arts in Architecture coursework

Tulane University, LA
2000-2001

PROFESSIONAL DEVELOPMENT

Shared Leadership in Action,

Work Shouldn't Suck | 2021

Building Individual Capacity to

Co-Imagine, Co-Create, and Co-

Foster an Anti-Racist,

Multicultural Organizational

Culture, Structure and Model,

New California Arts | 2021

Catalyzing Engagement, New

California Arts | 2020-21

Board Member, Cultural

Connections | 2020-21

Creative Community Fellow,

National Arts Strategies | 2015

PROFILE

Visionary organizational strategy and programming specialist with 15+ years of experience curating exceptional, multigenerational, and inclusive community-based spaces, places, programs, events, and fundraisers.

EXPERIENCE

MANAGER, LEARNING, EXPERIENCE & PROGRAMMING

Oakland Museum of California, Oakland, CA | May 2021-Present

- Responsible for implementation of public programming that supports OMCA's brand as a museum, garden and gathering place and that advance its social impact of building trust, understanding, and connection between people and communities
- Steward relationships with key community partners, artists, and visionaries, and work in concert to develop programming that is dynamic, intersectional, and innovative
- Develop and manage programming budgets
- Incorporate visitor research and evaluation findings into exhibition and programming projects
- Work cross functionally with counterparts in Education and Experience Design to deliver multi-dimensional programs

EVENT PRODUCTION MANAGER

Oakland Museum of California, Oakland, CA | Feb 2019-Apr 2021

- Managed all production aspects of internal and external events, including weekly Friday Night programming and annual festivals, to weddings and campus-wide conferences
- Responsible for streamlining the event management process and protocol Museum-wide
- Worked collaboratively across all departments to ensure event needs were supported & executed
- Oversaw team of three event production staff to execute day-of event needs

EMILY ARDEN EAKLAND



KEY SKILLS

Equity-focused leader and curator of experiences

Produce high-impact public programming (in-person & virtual)

Effective and clear written and verbal communication

Motivating and 'lead by example' leadership style

Commitment to artistic integrity and innovation

Entrepreneurial spirit

TECHNICAL SKILLS

Outreach

Develop public partnerships, manage stakeholder groups, grant reporting

Performing Arts

Dancer, Teacher,
Choreographer, Company
Director

Virtual Platforms

Zoom, StreamYard, Hopin,
SpotMe, Run the World

Computer Skills

Microsoft Word, Excel,
Powerpoint; Adobe
Photoshop, Illustrator

ASSOCIATE PRODUCER

Yerba Buena Center for the Arts, San Francisco, CA | Jul 2018-Feb 2019

- Developed, in collaboration with the Chief of Program and Pedagogy and Chief Producer, the artistic and production aspects of major events, including the 25th Anniversary Party and annual YBCA 100 Summit
- Provided project management cross-departmentally including event design, vendor management, facilities and staffing, marketing and development
- Maintained communication with all onstage talent; handled contracts, travel, and production
- Served as day-of event manager, assisted with setup and cleanup
- Managed event budgets

PROGRAM AND EVENTS MANAGER

Rhode Island Ave Main Street, DC | Oct 2015-Jun 2018

- Produced annual arts-focused events: Porch Fest, Summer Arts Festival, Fall Fest, Procrastinator's Holiday Market
- Oversaw all day-of event coordination including setup, breakdown, and schedule of activities
- Selected, hired, and managed all artists, volunteers, and vendors for each event
- Managed all content for website and other online media
- Developed all written materials, including flyers, newsletters, and press releases
- Managed event budgets and handled reporting to granting entities
- Created opportunities for neighbors and visitors alike to participate in accessible arts and cultural opportunities

CO-FOUNDER/DIRECTOR

ReCreative Spaces, DC, MD, VA | Mar 2014-Dec 2017

- Secured vacant commercial properties for short-term arts activation
- Planned and produced events from large, public festivals and performances to art gallery exhibits and workshops
- Cultivated and maintained relationships with local and national artists, performers, and educators
- Developed key partnerships with residents, businesses, elected officials, and city agencies in order to produce programming that fit the needs of the neighborhood
- Responsible for communications plan including website, marketing materials, social media, etc.